

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, December 4, 2024**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, December 4, 2024 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Michael D. Utevsky, Deputy Mayor Lisa Davidson, Trustees Daniel W. White, Judith C. Ogden and Trustee Jeffrey D. Fischer. Also, in attendance Village Administrator/Clerk, Margaret O’Keefe; Village Attorney, Lisa Perillo; Co-Counsel Timothy Hill; Village Treasurer, Patricia Mulderig; Dir. of Highway Operations, Frank Prinzevalli and Village Engineer, Daniel Falasco. Not in attendance Police Chief, Charles M. Lohmann and Building Inspector, Robert O’Shea.

**Mayor-Michael D. Utevsky:**

- Discussion regarding Superstorm Ernesto effects and remediation. No action taken.
- The Finance Committee is working on the 2025/2026 Village Budget. A tentative budget should be ready for distribution to the Board by the December 18, 2024 7:00 PM Board of Trustees meeting. No action taken.

- It was, upon motion by Trustee White, second by Trustee Fischer and unanimously adopted:

**RESOLUTION #128-24**

**RESOLVED**, in accordance with §5-508, the Board of Trustees hereby authorizes and directs the village clerk to post and publish notice of public hearing on the village’s 2025/2026 tentative budget to be held on Wednesday, January 15, 2025, at 7:00 PM to be held at Village Hall, 500 North Country Rd., St. James, NY 11780.

- It was, upon motion by Trustee White, second by Trustee Ogden and unanimously adopted:

**RESOLUTION #129-24**

**RESOLVED**, to accept the generous donation of \$10,000.00 from a village resident donor who wishes to remain anonymous.

- Dan Falasco, Village Engineer provided an update on potential FEMA funding. No action taken.
- Deputy Mayor Davidson reviewed and reported on the remodeling efforts at the St. James Fire House. No action taken.

It was, upon motion by Deputy Mayor Davidson, second by Trustee Fischer and unanimously adopted, to move to executive session to discuss personnel and litigation at 8:01 PM. Discussion ensued. No action taken. It was, upon motion by Trustee White, second by Trustee Fischer and unanimously adopted to move back to public session at 9:43 PM.

- It was, upon motion by Deputy Mayor Davidson, second by Trustee White and unanimously adopted:

**RESOLUTION #130-24**

**RESOLVED**, to appoint Angelo Puleo, as full-time laborer, a non-exempt, at will employee to receive \$25.00/hr. and benefits in accordance with village policies, with an effective hire date of December 10, 2024. Background and driving record investigation is currently being performed by an outside agency. Continued employment is contingent to a successfully approved completion of background investigation and confirmation of clean driving abstract.

- It was, upon motion by Trustee White, second by Deputy Mayor Davidson, abstention by Trustee Fischer and adopted (4-0-1):  
**RESOLUTION #131-24**  
**RESOLVED**, to approve additional compensation to Maureen Wiedersum and Cynthia Ruehle (hourly employees) in connection with the training and implementation of new computer systems necessary for the operations of the Village. One time compensation to be awarded at \$2,000.00 US each. This does not get incorporated into their base salary.
- There being no other matters to be brought before the Board; it was, upon motion by Trustee White, second by Deputy Mayor Davidson and unanimously adopted, to adjourn the meeting at 9:47 PM.

Respectfully Submitted,

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Margaret O'Keefe  
Village Administrator/Clerk